

City of DeSoto

Internship Recommendation Letter Template

This form has been sent to you by a student applying for a City of DeSoto Internship. Please complete this form and return to EWilliams@desototexas.gov as soon as possible.

Student Name:		Relation to Student	
Your First & Last Name		Title/Position	
Home Phone #:	() -	How long have you known the applicant?	
Email Address			

Please use the space below to type or write your recommendation letter. Please include any information that can be helpful in identifying a good match for the intern, and any information regarding work ethic.
Thank you in advance!