



Residential Building Permit Application



NEW CONSTRUCTION: _____ REMODEL: _____

Applications must be approved and picked up within 90 days or they are null and void

PROJECT ADDRESS _____

ZONING INFO

SUBDIVISION: _____ PHASE _____ LOT: BLOCK _____

DATE OF SUBDIVISION PLAT ____ / ____ / ____ *(This information obtained from P & Z Dept.)*

ZONING: _____ PD _____ *(This information obtained from P & Z Dept.)*

PERMIT INFO

DESCRIPTION OF WORK _____

AREAS (SQ. FT.): Living Area: _____ Garage: _____ Porch: _____ Total Area: _____

VALUE OF WORK: \$ _____ CONST. TYPE: _____

WATER METER SIZE(s): SEWER TAP SIZE: _____ Septic? Yes _____ No _____

WATER METER(S): Domestic: _____ Size: _____ Irrigation: _____ Size: _____

CONTRACTORS

All contractors must be registered with the City before we will release the permit

	Business Name	Address	Phone #
GENERAL:	_____ / _____	_____ / _____	_____ / _____
ELECTRICAL:	_____ / _____	_____ / _____	_____ / _____
PLUMBING:	_____ / _____	_____ / _____	_____ / _____
MECHANICAL:	_____ / _____	_____ / _____	_____ / _____

I have hereby read and completed this application and know the same is true and correct and hereby agree to comply with all City, State, and Federal laws applicable to my property and project whether herein stated or not. I am the owner or the duly authorized agent of the above described property. Permission is hereby granted to enter this premise and make all investigations and inspections as required.

APPLICANT'S PRINTED NAME _____
Company name & name of individual completing form.

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ CELL _____

E-MAIL ADDRESS _____

APPLICANT'S SIGNATURE _____ DATE _____

FOR OFFICE/PLAN REVIEW

ENGINEERING: _____	DATE: _____	PLANNING: _____	DATE: _____
FIRE MARSHAL: _____	DATE: _____	BLDG. INSP.: _____	DATE: _____
HEALTH: _____	DATE: _____	FEE: \$ _____	

**New/Remodel Commercial & Residential
Plan Review Checklist**

This checklist is Required with All building permit applications. Plan Review Will NOT be performed until All Applicable Items are Submitted

Address: _____ Project Name: _____

_____ Plan Review Checklist

_____ Building Permit Application

_____ For NEW Commercial Builds (value \$1,000,000+), 50% of the Permit Fees will be Required at the Time of Submittal

_____ For ALL NEW Commercial Projects, an Engineering Acceptance Letter is Required at the Time of Submittal

_____ Asbestos Survey (ALL COMMERCIAL REMODELS IF ANY DEMOLITION IS BEING DONE)

_____ TDLR# - Texas Accessibility Standards (for Commercial if value over \$50,000)

_____ A RES-Check Energy or a COM-Check Compliance Report (for New Commercial or Residential)

_____ Site Plan to include:

Legal Description (Lot, Block, Subdivision)
Property Lines and Lot Dimensions
Proposed Structure and Existing Buildings
Proposed Flatwork
All Easements and Proposed Location of Utilities
North Arrow and Scale
Sq ft Totals
Lot Cover calculations including %

_____ Framing details

_____ Engineered foundation plans

_____ For Septic Systems Provide Documents showing Designated Rep (DR) from Dallas county

_____ (2) Separately BOUND Hardcopies of Full Sets of Plans *To Scale*

_____ (1) Electronic copy of ALL of the above on a CD

Signature: _____

Date: _____